



Position Opening

IT internship at redroom.com

Immediate opening, 20 hours per week, \$13.5 per hour

Learning Experience

In addition to gaining experience in building and maintaining advanced IT infrastructure under direct supervision of the IT Manager, the intern will also be exposed to technologies such as distributed ad serving and sales force automation. This internship will also help building valuable experience in analyzing business needs and translating into technology solutions.

Key Areas of Responsibility

- Desktop Support
- Windows network administration
- IT infrastructure building and integration
- Ad serving, newsletter distribution and CRM solutions support

Required Technical Knowledge

- MS Windows XP and Vista
- MS Windows Server 2003 and TCP/IP Networking
- MS Office 2003 and 2007 with Outlook
- Symantec/Norton and McAfee security suites
- Any relevant disk imaging, programming, networking, mobile devices, contact management and multimedia production experience is a plus

About redroom.com

Fully funded by investors like Craig Newmark of Craigslist, redroom.com is a social networking site for bestselling authors, aspiring writers, and book enthusiasts. Our flagship authors include Amy Tan, Salman Rushdie, James Patterson, and Barack Obama, and our list of over 700 authors is quickly growing. Called the "MySpace for Writers" by the SF Chronicle, Red Room is quickly growing its community and gaining attention.

To apply

- Must be in junior, senior or graduate standing in relevant fields of study
- Attach resume and cover letter
- Indicate time of availability

Contact

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IT Manager

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