

CSC Advising Information and Dates/Deadlines Fall 2019

Hello! Welcome to the beginning of Fall semester! Here are some important information about advising, dates, and deadlines for this semester:

CSC Major Advising

Do you need to see an adviser this semester? Are you curious as to when your instructor will hold office hours? Please refer to our website on the [Faculty and Staff](#) page for further information. All undergraduate advising hours are walk-in and do not require an appointment. Graduate Advising Appointments are scheduled by signing up on the Appointment list in the Department office. This semester there are no specific advisers for class level. You can go to any faculty member for undergraduate advising except the probation/transfer advisers and the graduate adviser.

CoSE Student Success Center: GE Advising

The CoSE Success Center provides students advising on general education requirements, internship and scholarship opportunities, and assisting with completing your degree in a timely manner. Questions about General Education as well as Graduation Workshops can be answered and scheduled here. The CoSE Student Success Center is available for all CSC students and majors under CoSE. The center is located in SCI 214. Please visit their [website](#) for more information and available walk-in times.

Senior Graduation Applications & Advising

Seniors who are submitting their Graduation Application for January 2020 must see any of the CS Undergraduate Advisers to have their Graduation Application signed. See the [Faculty and Staff](#) page for a list of Faculty members who assist with undergraduate advising and their advising hour schedules. Here are the [Steps to Apply for Graduation](#). Please fill out the application thoroughly before meeting with an Undergraduate Adviser. If you have further questions about the graduation application process, please see our [Information for Graduating CS Seniors](#) page. The graduation application form is due on **Friday, September 27th**.

College of Science and Engineering Graduation Workshops: CoSE Student Success Center will be holding Graduation workshops to help prepare Juniors and Seniors for completing the graduation application. There will be 2 CSC specific Graduation Workshops coming up:

Wed. September 4th at 2pm in SCI 214

Th. September 12th at 2pm in SCI 214

The workshop will help you go over graduation requirements, starting your application and answering any questions you may have. More information can be found on the attached flyer.

See next page for Important Fall 2019 Dates and Deadlines.

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IMPORTANT FALL 2019 DATES/DEADLINES: Please refer to the [Academic Calendar](#) for further information on important dates/deadlines

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| First Day of Instruction Adding courses with permission numbers begins. | August 26, Monday. |
| Last day to ADD/DROP/AUDIT deadline for STUDENTS (3 RD week) <ul style="list-style-type: none"> • Dropped course will not appear on transcript. • Permission numbers to ADD courses expire & cannot be used after this date. | September 16, Monday. |
| Undergraduate Graduation Application deadline for Fall | September 27, Friday. |
| CR/NC deadline (8 TH week) ALL MAJOR COURSES MUST BE TAKEN FOR A LETTER GRADE | October 21, Monday. |
| WITHDRAWAL (serious & compelling justification) <ul style="list-style-type: none"> • Students cannot exceed <u>18 units</u> of withdrawals. Also applies to requests for “retroactive withdrawals”. • If student has <u>withdrawn</u> from a course twice, a third withdrawal is not permitted. • Students must submit a transcript with their request for withdrawal to ensure this maximum is not exceeded. | September 17, Tuesday through November 19, Tuesday. |
| WITHDRAWAL (serious& compelling <u>plus documentation</u>). <ul style="list-style-type: none"> • Above rules apply. • <u>After December 16</u>, no withdrawals permitted. | November 20, Wednesday through December 16, Monday. |
| Instruction Ends | December 13, Friday. |
| Final Exams | December 16, Monday - December 21, Saturday |
| Special Dates | |
| Labor Day (No classes/Offices closed) | September 2 Monday |
| Veteran’s Day Day (No classes/Offices closed) | November 11 Monday |
| Fall 19’ Recess (No classes; Campus open) | November 25 Monday – November 29 Friday |
| Fall 19’ Recess (No classes; Campus closed) Thanksgiving | November 28 Thursday |
| Winter 19’ Recess (No classes; Campus closed) | December 25, Wednesday - January 1, Wednesday |