

2915 16th Street San Francisco, Ca 94103



Position: Marketing/Admin

Compensation: \$17-\$20 start

Employment type: 24-30 Hours/ Wk.

Pay and Benefits- 25-30 hours. Business Hours Mostly. Option for Full time

Location: 50% at [our facility](#) on 16th street SF, 50% in the city of San Francisco making sales calls. No car is necessary

We are a fast growing company that specializes in Renewable Technology, Sustainable Recycling. Seeking detail oriented individual to promote our services in the business environment, Two year commitment.

Candidate will be interfacing with manager level business people through phone, in person, email etc. You will create new contacts and maintain database worksheets. You will canvass for new clients with extensive follow up. You will also be trained to accept materials at our drop off facility. You will be working there 1 day per week accept drop-offs for recycling.

Applicant must be:

- Ability to listen and communicate effectively in English.
- Internet Proficient, Detail Oriented, Professional Demeanor
- Candidate must communicate well in English and be fluent with Word, Excel, Google Docs.
- 2 yr. college minimum, reliable references or job history
- Extremely Punctual and Reliable.
- This needs to be your only job, besides school - no exceptions

Send Resume to Will@ewasteSF.com, I will get back to you promptly