

**Job Title:** Student Assistant – Web Content Manager

**Employment Start Date:** ASAP

**End Date:** At least one semester commitment expected

**Pay Rate:** Negotiable as hourly or contract assignment

**Job Description:**

The Pre-Health Professions Certificate Program is seeking a student assistant to help with updating their website in Drupal, an open source content management system. Assignments will include site building, testing, documentation, and training end users.

**Qualifications:**

Candidates must have strong analytical skills, self-motivated, able to work independently and with minimal assistance after being provided with an introductory objective and direction.

Strong communication and writing skills to help with documentation and training tasks.

Candidates should have knowledge of HTML, PHP, CSS, Adobe Photoshop, some technical writing experience and understanding of Information Architecture. Experience coding in Drupal technologies or another web content management system is preferred.

**To Apply:**

Please email your resume and cover letter to [hplfs@sfsu.edu](mailto:hplfs@sfsu.edu).