



DIRECTOR

SUMMARY

Directors are the onsite representative of iD, responsible for fostering a FUN environment in which students are able to learn new technology and think creatively! With the support and guidance of a nationwide team, the Director leads a team of instructors in the day-to-day program operations. In addition to maintaining the satisfaction of all students, parents, staff and university contacts, the Director will act as the Camp Health Officer and will administer all camper medications and perform camper health assessments. Maintaining a safe, supportive, and enjoyable atmosphere is crucial. At locations with an overnight program, the Director is required to stay on campus.

ESSENTIAL FUNCTIONS OF THE JOB

Administrative:

- Assist with location set-up, tear-down and product inventory/assessment - ability to lift 50 lbs
- Plan and execute an organized check-in each session
- Plan, organize, and participate in indoor and outdoor activities for students
- Maintain positive staff and student morale
- Additional duties as needed and assigned by your Location Manager

Supervisory:

- Ensure that staff and students are meeting curriculum goals
- Conduct mid-season and end-of-season performance reviews of staff members
- Apply behavior management techniques to enforce rules and safety regulations
- Ensure appropriate supervision ratios are maintained
- Act as an emergency substitute for sick/absent Instructor
- Be continuously available to staff and students while on duty
- Escort students to and from dining halls - traveling up to 1 mile

QUALIFICATIONS, EDUCATION AND EXPERIENCE

The ideal candidate must demonstrate proficiency in Google Suite (google drive, google docs, google sheets). Directors must have strong organizational skills and be able to communicate effectively via email, cell phone, and hand-written documents. In addition, the candidate would also have a background working with kids and teens. Previous camp or managerial experience is required. The ideal candidate would have a college degree in a related field. Must hold Pediatric & Adult CPR/First Aid/AED certifications in order to be eligible to work in this position. Some jurisdictions require Directors to be at least 25 years old (by the start of camp). Knowledge of computer networking and/or curriculum software is a plus.

More information can be found here: <https://www.idtech.com/jobs/summer-jobs>



INSTRUCTOR

SUMMARY

An Instructor is responsible for creating the ultimate iD experience! This includes fostering a FUN and SAFE environment while helping students learn new technology and think creatively. In addition to creating an engaging learning environment, an Instructor is in charge of continuously supervising students, leading games and activities, and maintaining a safe atmosphere while on duty.

CERTIFICATION AND TRAINING

- Attend in person and online Regional Staff Trainings
- Attend weekend onsite orientation session
- Complete ALL paperwork and training requirements
- Learn software and curriculum for multiple courses prior to onsite orientation
- May be required to be fingerprinted (based on location)

ESSENTIAL FUNCTIONS OF THE JOB

General:

- Assist with location set-up, tear down and product inventory/assessment - ability to lift 50 lbs
- Assist with check-in each session (may include leading icebreakers, directing parents, processing paperwork, etc.)
- Plan and participate in indoor and outdoor activities for students
- Additional duties as needed and assigned by your Director

Instructional:

- Prepare lesson plans, and teach a class with an average of 8 students
- Ensure all students are meeting set curriculum goals
- Apply behavior management techniques to enforce rules and safety regulations
- Socialize with families during points of contact
- Escort students to and from dining halls - traveling up to 1 mile

QUALIFICATIONS, EDUCATION AND EXPERIENCE

The ideal candidate would have expertise in two or more areas of technology pertinent to the program. In addition, the candidate must demonstrate flexibility, energy, positivity, leadership abilities, and strong communication skills. A background working with kids, teens and camp experience is highly recommended. The ideal candidate would have completed 2+ years of college and previous iD experience. Must hold Pediatric & Adult CPR/First Aid/AED certifications in order to be eligible to work in this position. Applicants under 18 will not be considered.

More information can be found here: <https://www.idtech.com/jobs/summer-jobs>